



DIOCESE OF NEW ENGLAND
The Independent Catholic Church of the Americas

*"Growing in Christ
Growing in Joy"*

Contract for Service

We, _____, and _____, hereby enter into agreement with _____ to perform our Wedding Ceremony on, _____ which is scheduled to begin at _____. Our ceremony will take place at _____, in _____ . Our officiant will also be present at the rehearsal on _____.

I have read the complete description of what is included in the booking and all questions have been answered to my satisfaction. I agree to pay a 50% deposit as a non-refundable booking fee. I realize that payments on my final balance can be made at any time, however; I also understand that the entire balance (\$400) must be paid by the day of my wedding. I further understand that if my account is not paid in full by the day of my wedding, the Celebrant is released from the expectation to perform my wedding.

Upon signature and receipt of deposit, the Celebrant will reserve the time and date agreed upon to perform our wedding ceremony.

Payment Terms:

We accept payments in the form of Cash, Check, or Debit/Credit Card. Checks should be made payable to the Celebrant.

Marriage License:

I also understand that it is my responsibility to acquire a valid marriage/civil union license in the state where the wedding ceremony will take place and that the license must be on the premises when the ceremony is performed. I understand that failure to have these legal documents means that the Celebrant cannot legally perform the ceremony. He may, at his discretion, perform a symbolic ceremony, which will have no legal merit, and perform another ceremony in private for the couple once the legal documents are presented, for an additional fee. I will consult with my local court/city clerk to find the exact requirements for my area.

Refund policy:

I acknowledge that the 50% deposit is non-refundable once contract is signed. If I must change the date of my wedding the Celebrant will reschedule on the new date if it is available. If my new date is not available, the change will be considered a cancellation and I will forfeit the deposit. However, if the Celebrant cancels the wedding, we will receive a 100% refund on all payments made.

Please Initial

_____ I understand that this Wedding would be considered "outside" the Roman Catholic Church.

_____ If your ceremony includes a sand ceremony, unity candle or any other special features, You are responsible for furnishing all equipment needed. We are more than happy to instruct you on what you need and where you can buy it but we do NOT provide the equipment.



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_____ If you change the date of the wedding: If the Celebrant has the new date available; we will simply change your date and re-reserve it under the new date. However, if we are already obligated for the new date you have chosen, and are unable to officiate your wedding on the new date, then the initial security deposit is forfeited and the Celebrant is relieved of all responsibilities set forth in this contract.

_____ A 50% deposit must be received to reserve the date and time of the Celebrant for your ceremony. The non-refundable deposit reserves your date and time. This deposit is applied toward the total cost for services. The balance of the fee is due when we arrive at your wedding prior to the ceremony unless all parties have agreed upon other arrangements. I understand that if booking fees and/or final payments are not received by the day of my wedding, my ceremony will be cancelled and the booking fee will not be refunded. For any booking fee or payment that is dishonored by our financial institution for any reason, we agree that there is an additional charge of \$50.00.

_____ The Celebrant agrees to arrive at the Wedding address or location listed on the contract at the agreed upon time for your rehearsal and/or your wedding ceremony. Couple understands that they must adhere to these times, but we do understand weddings do not always go as planned and will accommodate for weddings that start later than scheduled as our schedule permits. We allow for a 1/2 hour block of time per wedding to give you plenty of time and give room for unexpected delays.

_____ In the event the Celebrant is prohibited from officiating at the Couple's ceremony as planned due to hospitalization, auto accident, transportation breakdown/disruption, traffic difficulties or other unforeseen incapacitation on the day of the ceremony, the Diocese will provide a substitute clergy person who will provide the same level of service. If for some reason, we are unable to provide a celebrant we will provide a 100% refund.

All parties agree that this Agreement is the sole binding agreement, relating to the performance or officiating of the Ceremony, between all parties involved and may only be altered, amended, or invalidated by a separate written agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding to either party.

This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Rhode Island.

I acknowledge receiving a true and accurate copy of this Agreement.

Wedding Party Signature

Wedding Party Signature

Date_____